

**DRAKE NEIGHBORHOOD PLANNING MEETING**  
**HOUSING SUBCOMMITTEE**  
**Wednesday, April 1, 2009 at 6:30pm**

**Agenda**

- I. Welcome and Introductions**
  - a) Introduce Members of the Planning Committee
  - b) Circulate Neighborhood Map
  - c) Does anyone else need to be added to the committee?
- II. Overview of Neighborhood Planning Process**
  - a) How does the planning process work?
  - b) Role of the Drake Neighborhood Association Board
  - c) Role of the Planning Committee
  - d) Role of the Planner
- III. Review and Discuss the Results of the SWOT Analysis**
  - a) Any additional thoughts or ideas?
  - b) Agree upon discussion topics for future agendas
- IV. Set Meeting Date and Time for Future Meetings**

**Notes**

**I. Welcome and Introductions**

After introductions the group discussed if anyone else should be invited to the committee. Several suggestions were made including representatives from Drake Real Estate and/or Property Management, representatives from the landlord community (Bill Cappuccio, Venture Management, Metropolitan Properties), HOME, Inc, representatives who are current or past renters, the NBSD team, NFC, representatives from the Crime Free Housing Program and representatives from Iowa City regarding the work they have done around landlord—tenant issues. Kyle and Sadie agreed to contact Drake, HOME, Inc., NBSD, the NFC, Crime Free Housing and Iowa City. Jen agreed to contact Venture Management. Shelley agreed to contact Metropolitan Properties.

**II. Overview of Neighborhood Planning Process**

Kyle Larson and Sadie Hildebrand, City Planners, discussed the roles of the DNA board, planning committee, and their role as City staff. The DNA board will be the lead entity responsible for plan approval and implementation. The planning committee will discuss the issues then come up with goals and strategies to deal with the issues. The planners will lead the meetings, take notes, gather necessary data, draft the plan document, and guide it through the approval process.

### **III. Review and Discuss the Results of the SWOT Analysis**

The SWOT analysis and survey results were reviewed and discussed. The group discussed housing from many different perceptions and decided that discussion topics for this group should center around rental properties (condition, relationship building with tenants and landlords, accountability, etc), homeownership (how to promote and support), and historic preservation of the housing stock.

### **IV. Set Meeting Date and Time for Future Meetings**

The group decided to meet the first Thursday of every month through August. Meetings will be held at the Holiday Inn Express meeting room, unless more space is needed. Topics subject to change based on availability of guests. Watch the DNA website for updates and changes.

**May 7<sup>th</sup> :**

**Homeownership:** NFC; NSP; Habitat; HOME, Inc; Realtors

**June 4<sup>th</sup> :**

**Preservation:** Historic Study; Strategies for Preserving Historic Housing Stock

**July 2<sup>nd</sup>** (Date may change due to Holiday)

**Rental:** Examples of Strategies: Iowa City; Crime Free Housing Program; Others?

**August 6<sup>th</sup> :**

**Rental:** Strategies for Drake Neighborhood: NBSD; How to Ensure Accountability; HOME, Inc; Good Neighbor Policy