

DRAKE NEIGHBORHOOD PLANNING MEETING
PARKS, OPEN SPACE, AND TRAILS SUB-COMMITTEE
Thursday, March 26, 2009 at 7:00pm

Agenda

- I. Welcome and Introductions**
 - a) Introduce Members of the Planning Committee
 - b) Does anyone else need to be added to the committee?
- II. Overview of Neighborhood Planning Process**
 - a) How does the planning process work?
 - b) Role of the Drake Neighborhood Association Board
 - c) Role of the Planning Committee
 - d) Role of the Planner
- III. Review and Discuss the Results of the SWOT Analysis**
 - a) Any additional thoughts or ideas?
 - b) Agree upon discussion topics for future agendas
- IV. Set Meeting Date and Time for Future Meetings**

Notes

I. Welcome and Introductions

After introductions the group discussed if anyone else should be invited to the committee. It was mentioned that Drake University has expressed interest in an expanded trail network in the area and should be invited to the trails meeting. City Parks and Recreation staff will attend future meetings to share and discuss their thoughts, ideas, and future plans.

II. Overview of Neighborhood Planning Process

Kyle Larson, City Planner, discussed the roles of the DNA board, planning committee, and his role as City staff. The DNA board will be the lead entity responsible for plan approval and implementation. The planning committee will discuss the issues and draft goals/objectives on their subject. The planner will lead the meetings, take notes, gather necessary data, draft the plan document, and guide it through the approval process.

III. Review and Discuss the Results of the SWOT Analysis

The SWOT analysis and survey results were reviewed and discussed. The group decided that the three primary discussion topics for future meetings will be City Parks – Witmer and Drake Park, the Trail Network, and Drake Area Beautification.

IV. Set Meeting Date and Time for Future Meetings

The group decided to meet the third Thursday of every month through July. The meeting dates will be April 16th, May 21st, June 18th, and July 16th. The meetings will continue to be held at 7:00pm at Kevin and Carole VenHaus' house, 1004 40th Street.